



Office of the Information Commissioner

Freedom of information for Western Australia



ANNUAL REPORT 2020/21



OIC Statistics

Section 111 of the FOI Act requires the Commissioner to provide a report to the Speaker of the Legislative Assembly and the President of the Legislative Council on the operation of the legislation during the reporting period. As well as providing data on the operation of the FOI Act across the sector (see following section on 'Agency Statistics'), the Commissioner is required to provide the following information:

- the number of external review applications made to the Commissioner and the results of those applications;
- the number of other applications made to the Commissioner and the results of those applications; and
- the number of appeals to the Supreme Court and results of those appeals.

The following is the statistical data reflecting external review applications and other applications made to the OIC during the year, and their outcomes. Details of Supreme Court appeals are outlined under Significant Issues and Trends.

For reference, 'other' applications refer to requests made to the Commissioner other than external review requests, including: requests to lodge external review applications when no internal review has been completed, or the time limit within which to lodge an external review has expired; requests from agencies to waive the requirement to consult with third parties; and requests for an extension or reduction of time within which agencies are required to deal with an application.

Other statistical data referred to throughout this report in respect of the OIC's operations are also included in this section.

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Table 1: Applications received and dealt with by the Commissioner

APPLICATIONS RECEIVED AND DEALT WITH BY THE COMMISSIONER	RECEIVED	DEALT WITH
External review applications – valid	161	180
External review applications – informal / invalid	37	37
Section 66(6) applications – no internal review	7	5
Section 66(4) applications – out of time	2	2
Section 13(5) applications – extension of time	2	2
Section 13(4) applications – reduction of time	2	2
Section 35(1) – waiver of requirement to consult	0	0
Section 48(3) – request for destruction certificate	1	1
TOTAL	212	229

Table 2: Breakdown of valid external review applications made to the Commissioner

APPLICANT GROUP	#	AGENCY GROUP	#
Individual citizen	133	Department (ex. Police & Health)	41
Company	14	Local Government	46
Member of Parliament	2	Police	22
Not-for-profit	1	Board, Committee, Commission, Authority, Corporation	23
Media	6	Minister	10
Prisoner	3	Health related	12
Government agency	2	University	7
TOTAL	161	TOTAL	161

Table 3: External review applications received by the Commissioner (valid and invalid)

AGENCY	VALID	INVALID	TOTAL
State Agencies			
Acacia Prison	0	1	1
Communities, Department of	7	3	10
Curtin University	4	0	4
DevelopmentWA	1	0	1
Edith Cowan University	1	2	3
Education, Department of	3	0	3
EMHS - Corporate Office	4	0	4
EMHS - Royal Perth Hospital	2	0	2
Health Support Services	3	0	3
Health, Department of	2	0	2
Institute of Sport, Western Australian	1	0	1
Jobs, Tourism, Science and Innovation, Department of	7	0	7
Justice, Department of	3	3	6
Legal Aid Western Australia	1	0	1
Legal Practice Board of WA, The	0	1	1
Legal Profession Complaints Committee	0	1	1
Local Government, Sport and Cultural Industries, Department of	4	0	4
Main Roads Western Australia	2	0	2

AGENCY	VALID	INVALID	TOTAL
Metropolitan Cemeteries Board	1	0	1
Mines, Industry Regulation and Safety, Department of	7	1	8
NMHS - Corporate Office	1	0	1
Planning, Lands and Heritage, Department of	2	0	2
Police Force, Western Australia	22	10	32
Premier and Cabinet, Department of the	4	1	5
Public Advocate, Office of the	2	1	3
Public Transport Authority	2	0	2
Salaries and Allowances Tribunal	1	0	1
State Administrative Tribunal	1	1	2
Trotting Association, Western Australian	1	0	1
University of Western Australia, The	2	0	2
WACHS - Midwest	0	1	1
WACHS - Pilbara	0	1	1
Water and Environmental Regulation, Department of	2	0	2
Water Corporation	11	0	11
Western Power	1	0	1
<i>Sub-total: State Agencies</i>	<i>105</i>	<i>27</i>	<i>132</i>
Local Agencies			

AGENCY	VALID	INVALID	TOTAL
Albany, City of	2	0	2
Augusta-Margaret River, Shire of	3	0	3
Bayswater, City of	1	0	1
Belmont, City of	3	0	3
Broome, Shire of	1	0	1
Bunbury, City of	1	0	1
Busselton, City of	3	0	3
Cambridge, Town of	2	1	3
Canning, City of	3	2	5
Cottesloe, Town of	1	0	1
Donnybrook-Balingup, Shire of	0	1	1
Esperance, Shire of	1	0	1
Gnowangerup, Shire of	1	0	1
Joondalup, City of	2	1	3
Lake Grace, Shire of	1	0	1
Melville, City of	12	0	12
Nedlands, City of	1	0	1
Ravensthorpe, Shire of	2	0	2
South Perth, City of	1	0	1
Stirling, City of	2	0	2

AGENCY	VALID	INVALID	TOTAL
Toodyay, Shire of	1	0	1
Victoria Park, Town of	1	1	2
Wyndham-East Kimberley, Shire of	1	0	1
<i>Sub-total: Local Agencies</i>	<i>46</i>	<i>6</i>	<i>52</i>
Ministers			
Attorney General	2	0	2
Education and Training, Minister for	1	0	1
Emergency Services, Minister for	1	0	1
Health, Minister for	1	0	1
Local Government, Minister for	1	0	1
Regional Development, Minister for	2	0	2
Transport, Minister for	1	0	1
Treasurer	1	0	1
<i>Sub-total: Ministers</i>	<i>10</i>	<i>0</i>	<i>10</i>
Agency Unknown	0	4	4
<i>Sub-total: Unknown</i>	<i>0</i>	<i>4</i>	<i>4</i>
TOTAL	161	37	198

Table 4: Other applications received

AGENCY	OUT OF TIME s.66(4)	NO INTERNAL REVIEW s.66(6)	REDUCTION OF TIME s.13(4)	EXTENSION OF TIME s.13(5)	REQUEST FOR DESTRUCTION CERTIFICATE s.48(3)	TOTAL
Communities, Department of	0	0	1	0	0	1
Institute of Sport, Western Australian	0	1	0	0	0	1
Jobs, Tourism, Science and Innovation, Department of	0	1	0	0	0	1
Karratha, City of	0	1	0	0	0	1
Legal Profession Complaints Committee	0	1	0	0	0	1
Main Roads Western Australia	0	1	0	0	0	1
Melville, City of	0	0	1	0	1	2
Public Transport Authority	1	0	0	0	0	1
State Administrative Tribunal	1	0	0	0	0	1
Training and Workforce Development, Department of	0	0	0	1	0	1
WACHS – South West	0	1	0	0	0	1
Wyndham-East Kimberley, Shire of	0	1	0	0	0	1
Yalgoo, Shire of	0	0	0	1	0	1
TOTAL	2	7	2	2	1	14

No applications under section 35(1) (waiver of requirement to consult) were received.

Table 5: Outcome of external reviews finalised (by agency and category)

AGENCY	CONCILIATED	PUBLISHED DECISION UNDER SECTION 76			DECISION UNDER s.67(1)(a)	DECISION UNDER s.67(1)(b)	TOTAL MATTERS FINALISED
		AGENCY DECISION:					
		CONFIRMED	VARIED	SET ASIDE AND SUBSTITUTED			
State Agencies							
Acacia Prison	3	0	0	0	0	0	3
Communities, Department of	5	0	0	0	1	3	9
Curtin University	0	0	0	0	0	1	1
Edith Cowan University	0	0	0	0	1	1	2
Education, Department of	2	1	0	0	1	2	6
Education and Training, Department of	1	0	0	0	0	0	1
EMHS – Corporate Office	1	0	0	0	1	0	2
EMHS – Royal Perth Hospital	1	0	0	0	0	1	2
Health, Department of	3	0	0	0	0	0	3
Insurance Commission of Western Australia	1	0	0	0	0	0	1
Jobs, Tourism, Science and Innovation, Department of	1	1	0	0	0	0	2
Justice, Department of	4	0	0	0	0	2	6
Legal Aid Western Australia	1	0	0	0	0	0	1
Local Government, Sport and Cultural Industries, Department of	2	0	0	0	0	0	2
Main Roads Western Australia	2	1	0	0	0	0	3
Metropolitan Cemeteries Board	1	0	0	0	0	0	1
Mines, Industry Regulation and Safety, Department of	7	1	2	0	0	2	12

AGENCY	CONCILIATED	PUBLISHED DECISION UNDER SECTION 76			DECISION UNDER s.67(1)(a)	DECISION UNDER s.67(1)(b)	TOTAL MATTERS FINALISED
		AGENCY DECISION:					
		CONFIRMED	VARIED	SET ASIDE AND SUBSTITUTED			
NMHS - Corporate Office	1	0	0	0	0	0	1
NMHS - Osborne Park Hospital	1	0	0	0	0	0	1
PathWest Laboratory Medicine WA	1	0	0	0	0	0	1
Planning, Lands and Heritage, Department of	0	0	0	0	0	2	2
Police Force, Western Australia	23	1	0	0	2	4	30
Premier and Cabinet, Department of the	3	0	0	0	0	0	3
Public Advocate, Office of the	1	0	0	0	0	1	2
Public Transport Authority	4	0	0	0	0	0	4
Public Trustee Western Australia	0	0	0	0	1	1	2
School Curriculum and Standards Authority	0	1	0	0	0	0	1
Solicitor General	0	0	0	0	0	1	1
Salaries and Allowances Tribunal	1	0	0	0	0	0	1
Transport, Department of	1	0	0	0	0	0	1
Treasury, Department of	1	0	0	0	0	0	1
University of Western Australia, The	0	0	0	0	0	1	1
WACHS – Goldfields	1	0	0	0	0	0	1
Water and Environmental Regulation, Department of	2	0	0	0	0	1	3

AGENCY	CONCILIATED	PUBLISHED DECISION UNDER SECTION 76			DECISION UNDER s.67(1)(a)	DECISION UNDER s.67(1)(b)	TOTAL MATTERS FINALISED
		AGENCY DECISION:					
		CONFIRMED	VARIED	SET ASIDE AND SUBSTITUTED			
Water Corporation	1	0	0	0	0	8	9
Western Power	0	0	0	0	0	1	1
<i>Sub-total: State Agencies</i>	<i>76</i>	<i>6</i>	<i>2</i>	<i>0</i>	<i>7</i>	<i>32</i>	<i>123</i>
<i>Percentage of agency group/percentage of total</i>	<i>61.8%</i>	<i>4.9%</i>	<i>1.6%</i>	<i>0.0%</i>	<i>5.7%</i>	<i>26.0%</i>	<i>68.3%</i>
Local Agencies							
Albany, City of	2	0	0	0	0	0	2
Augusta-Margaret River, Shire of	1	0	0	0	0	1	2
Belmont, City of	1	1	1	0	0	0	3
Bunbury, City of	0	0	0	0	0	2	2
Busselton, City of	3	0	0	0	1	0	4
Broome, Shire of	1	0	0	0	0	0	1
Cambridge, Town of	5	0	0	0	0	0	5
Canning, City of	2	0	0	0	0	1	3
Dardanup, Shire of	1	0	0	0	0	0	1
Joondalup, City of	1	0	0	0	0	0	1
Lake Grace, Shire of	1	0	0	0	0	0	1
Melville, City of	2	0	0	0	1	4	7
Mundaring, Shire of	1	0	0	0	0	0	1
Port Hedland, Town of	0	0	0	0	0	1	1
Ravensthorpe, Town of	1	0	0	0	0	0	1
South Perth, City of	0	0	0	0	0	2	2

AGENCY	CONCILIATED	PUBLISHED DECISION UNDER SECTION 76			DECISION UNDER s.67(1)(a)	DECISION UNDER s.67(1)(b)	TOTAL MATTERS FINALISED
		AGENCY DECISION:					
		CONFIRMED	VARIED	SET ASIDE AND SUBSTITUTED			
Stirling, City of	3	0	0	0	0	0	3
Subiaco, City of	2	0	0	2	0	0	4
Swan, City of	1	0	0	0	0	0	1
Victoria Park, Town of	1	0	0	0	0	1	2
Wanneroo, City of	1	0	0	0	0	0	1
<i>Sub-total: Local Agencies</i>	<i>30</i>	<i>1</i>	<i>1</i>	<i>2</i>	<i>2</i>	<i>12</i>	<i>48</i>
<i>Percentage of agency group/percentage of total</i>	<i>62.5%</i>	<i>2.1%</i>	<i>2.1%</i>	<i>4.2%</i>	<i>4.2%</i>	<i>25.0%</i>	<i>26.7%</i>
Ministers							
Emergency Services, Minister for	1	0	0	0	0	0	1
Health, Minister for	2	0	0	0	0	0	2
Local Government, Minister for	1	0	0	0	0	0	1
Mines and Petroleum, Minister for	1	0	0	0	0	0	1
Regional Development, Minister for	2	0	0	0	0	0	2
Transport, Minister for	0	0	0	0	0	1	1
Treasurer	1	0	0	0	0	0	1
<i>Sub-total: Ministers</i>	<i>8</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>9</i>
<i>Percentage of agency group/percentage of total</i>	<i>88.9%</i>	<i>0.0%</i>	<i>0.0%</i>	<i>0.0%</i>	<i>0.0%</i>	<i>11.1%</i>	<i>5.0%</i>
TOTAL	114	7	3	2	9	45	180
TOTAL PERCENTAGE	63.3%	3.9%	1.7%	1.1%	5.0%	25.0%	100%

Table 6: Invalid applications for external review finalised

AGENCY	#
State Agencies	
Acacia Prison	1
Communities, Department of	3
Edith Cowan University	2
Justice, Department of	3
Legal Practice Board of Western Australia, The	1
Legal Profession Complaints Committee	1
Mines, Industry Regulation and Safety, Department of	1
Police Force, Western Australia	10
Premier and Cabinet, Department of the	1
Public Advocate, Office of the	1
State Administrative Tribunal	1
WACHS – Midwest	1
WACHS – Pilbara	1
<i>Sub-total: State Agencies</i>	<i>27</i>
Local Agencies	
Cambridge, Town of	1
Canning, City of	2
Donnybrook-Balingup, Shire of	1
Joondalup, City of	1
Victoria Park, Town of	1
<i>Sub-total: Local Agencies</i>	<i>6</i>
Agency Unknown	4
<i>Sub-total: Agency Unknown</i>	<i>4</i>
TOTAL	37

Table 7: Published decisions

DECISION NO.	COMPLAINANT	AGENCY	DECISION DATE	SOURCE	
D0092020	Brookes	Western Australia Police	02/07/2020	AustLII	PDF
D0102020	Deturt	Department of Mines, Industry Regulation and Safety	18/09/2020	AustLII	PDF
D0112020	'Y'	Department of Education	23/11/2020	AustLII	PDF
D0122020	'Z'	City of Subiaco	24/11/2020	AustLII	PDF
D0132020	'A'	City of Subiaco	24/11/2020	AustLII	PDF
D0142020	Mineralogy Pty Ltd	Department of Mines, Industry Regulation and Safety	21/12/2020	AustLII	PDF
D0012021	Onslow Salt Pty Ltd	Department of Jobs, Tourism, Science and Innovation	12/02/2021	AustLII	PDF
D0022021	Onslow Salt Pty Ltd	Department of Mines, Industry Regulation and Safety	18/02/2021	AustLII	PDF
D0032021	Toohey	School Curriculum and Standards Authority	30/04/2021	AustLII	PDF
D0042021	Flatman	Main Roads Western Australia	23/06/2021	AustLII	PDF
D0052021	Hollands	City of Belmont	28/06/2021	AustLII	PDF
D0062021	Hollands	City of Belmont	28/06/2021	AustLII	PDF

Table 8: Outcome of other applications finalised

AGENCY	OUT OF TIME s.66(4)	NO INTERNAL REVIEW s.66(6)	REDUCTION OF TIME s.13(4)	EXTENSION OF TIME s.13(5)	REQUEST FOR DESTRUCTION CERTIFICATE s.48(3)		TOTAL
	Refused	Refused	Refused	Refused	Allowed	Refused	
State Agencies							
Communities, Department of	0	0	1	0	0	0	1
Jobs, Tourism, Science and Innovation, Department of	0	1	0	0	0	0	1
Police Force, Western Australia	0	1	0	0	0	0	1
Public Transport Authority	1	0	0	0	0	0	1
State Administrative Tribunal	1	0	0	0	0	0	1
Training and Workforce Development, Department of	0	0	0	1	0	0	1
WACHS – South West	0	1	0	0	0	0	1
<i>Sub-total: State Agencies</i>	<i>2</i>	<i>3</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>7</i>
Local Agencies							
Karratha, City of	0	1	0	0	0	0	1
Melville, City of	0	0	1	0	0	1	2
Wyndham-East Kimberley, Shire of	0	1	0	0	0	0	1
Yalgoo, Shire of	0	0	0	1	0	0	1
<i>Sub-total: Local Agencies</i>	<i>0</i>	<i>2</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>5</i>
TOTAL	2	5	2	2	0	1	12

Table 9: FOI training and presentations

Commissioner's Speaking Engagements				Agency Briefings	
4/08/2020	Pragma Legal	21/07/2020	City of Busselton	24/09/2020	Local Government Professionals Governance Network presentation
23/09/2020	FST Government Panel Session	6/10/2020	FOI in the Health Context - WACHS-Kimberley - Part 1 of 2	13/10/2020	FOI in the Health Context - WACHS-Kimberley - Part 2 of 2
23/10/2020	John Curtin Institute of Public Policy	14/10/2020	City of Cockburn	24/11/2020	FOI for RSPCA Inspectors
8/03/2021	Open Data Day Webinar	27/11/2020	City of Nedlands FOI Briefing	7/12/2020	Department of Education
6/05/2021	Data Panel Discussion- FST Government Western Australia 2021 Digital Summit	8/12/2020	Shire of Broome	24/02/2021	Local Government FOI Group
27/05/2021	UWA Public Policy Institute – public discussion re Going Further, Faster – A Policy Agenda for WA 2021	26/02/2021	FOI refresher briefing for DMIRS	26/02/2021	FOI Decision making briefing for DMIRS
28/05/2021	WA Branch of Records and Information Management Professional Australasia (RIMPA)	10/03/2021	FOI Decision making refresher for Public Sector Commission	12/03/2021	North Metropolitan Health Service - FOI Forum
17/06/2021	PSN Data Innovation Executive Sessions - <i>Transforming Information into Insights: How to Leverage Data for Citizen-Centric Decision Making</i>	13/05/2021	FOI Briefing at DMIRS	14/05/2021	South Metropolitan Health Service - Information Session
<i>Total: Commissioner's Speaking Engagements</i>		8	<i>Total: Agency Briefings</i>		18
Webinars					
29/09/2020	International Access to Information Day: Accessing government documents in WA	14/05/2021	South Metropolitan Health Service - Senior Executive Briefing	11/06/2021	Accessing government documents in Western Australia (FOI briefing for Opposition Parliamentary staff and media)
30/09/2020	International Access to Information Day: Information Access and Local Government in WA	<i>Total: Community Briefings</i>		3	
1/10/2020	International Access to Information Day: Comparing the 'push' and 'pull' approaches of FOI and RTI legislation				
<i>Total: Webinars</i>		3			
Community Briefings					
6/07/2020	Piddington Society FOI Briefing				
20/01/2021	Piddington Society FOI Briefing				
21/02/2021	Meeting of the Local Government Elected Members Group				

FOI Coordinator Workshops	
17/08/2020	FOI Coordinators Workshop via Zoom - Module 1 of 4
18/08/2020	FOI Coordinators Workshop via Zoom - Module 2 of 4
19/08/2020	FOI Coordinators Workshop via Zoom - Module 3 of 4
20/08/2020	FOI Coordinators Workshop via Zoom - Module 4 of 4
9/09/2020	FOI Coordinators Workshop via Zoom - Module 1 of 4
15/09/2020	FOI Coordinators Workshop via Zoom - Module 2 of 4
17/09/2020	FOI Coordinators Workshop via Zoom - Module 3 of 4
26/09/2020	FOI Coordinators Workshop via Zoom - Module 4 of 4
9/11/2020	FOI Coordinators Workshop via Zoom - Module 1 of 4
10/11/2020	FOI Coordinators Workshop via Zoom - Module 2 of 4
11/11/2020	FOI Coordinators Workshop via Zoom - Module 3 of 4
12/11/2020	FOI Coordinators Workshop via Zoom - Module 4 of 4
30/11/2020	FOI Coordinators Workshop via Zoom - Module 1 of 4
1/12/2020	FOI Coordinators Workshop via Zoom - Module 2 of 4
2/12/2020	FOI Coordinators Workshop via Zoom - Module 3 of 4
3/12/2020	FOI Coordinators Workshop via Zoom - Module 4 of 4
<i>Total: FOI Coordinator Workshops</i>	
	16

Decision-makers Training	
15/07/2020	Decision Writing Workshop via Zoom
8/10/2020	Decision Writing Workshop via Zoom - Module 1 of 2
15/10/2020	Decision Writing Workshop via Zoom - Module 2 of 2
<i>Total: Decision-makers Training</i>	
	3
Moodle - FOI Fundamentals Series	
April to June 2021	Module 1 – FOI Basics
	Module 2 – Dealing with an access application – Part 1
	Module 3 – Dealing with an access application – Part 2
	Module 4 – The exemptions – Part 1
	Module 5 – The exemptions – Part 2
	Module 6 – ‘Third parties’
	Module 7– Notices of decision and review rights
	Module 8 – Other requirements of the FOI Act and series summary
<i>Total: FOI Fundamentals Series</i>	
	8
TOTAL TRAINING/PRESENTATION EVENTS	
	59

Table 10: FOI training and presentation participants

TRAINING SESSIONS (No.)	STATE GOVERNMENT	LOCAL GOVERNMENT	COMMUNITY	TOTAL
FOI Coordinators Workshops online (16)	190	85	0	275
Decision Writing Workshops online (3)	27	7	0	34
<i>Sub-total:</i>	217	92	0	309
BRIEFINGS (No.)				
Agency Briefings (18)	237	219	5	461
Community Briefings (3)	0	32	55	87
Commissioner's Speaking Engagements (8*)	288	28	288	604
<i>Sub-total:</i>	525	279	348	1152
IAID Webinars				
Accessing government documents in WA	5	2	16	23
Information Access and Local Government in WA	13	54	2	69
Comparing the 'push' and 'pull' approaches of FOI and RTI legislation	29	19	5	53
<i>Sub-total:</i>	47	75	23	145
GRAND TOTAL (ATTENDEES)	789	446	371	1,606

NOTE:

The change from full and half day workshops to shorter interactive online workshops (lasting 90 to 120 minutes) has resulted in an increase in the number of workshops being offered compared to previous years. Participants are counted at each workshop attended.

In addition to these training sessions, 71 agency officers enrolled and participated in the FOI Fundamentals online course.

* For some of the Commissioner's Speaking Engagements, participants were not included in the attendee count.

Table 11: OIC publications

Information Sheets for Members of the Public
Amendment of personal information
Can I get everything I want under FOI?
Can others access information about me or my business?
Can the agency refuse to deal with my application?
Children and people with intellectual difficulties
How long should it take to deal with an access application?
How much does it cost?
Is FOI my best option?
Requirements for a valid access application
Review of agency decisions
Role of the Information Commissioner
Steps for access applicants
The public interest
What documents can I ask for?
What happens in an external review?
What if the agency says it doesn't have the documents?
What if the agency delays making a decision
What is personal information?
Who do I contact to ask for documents? ^{UPDATED}

Information Sheets for Agency officers
Amendment of personal information
Calculating charges
Consulting third parties
Flowchart - Dealing with an FOI application
Key FOI principles for agencies
Key questions for decision-makers to consider
How long should it take to deal with an access application?
Information Statements and other required publications
Large, complex or time-consuming applications
Making submissions to the Information Commissioner
Releasing documents that may be technically exempt
Repeated requests and unreasonable conduct
The exemptions
Thinking outside the FOI box
Training for agencies
What if the documents cannot be found?
What if there are many third parties to consult?
What is personal information?
What happens in an external review?
Writing a notice of decision

Information about the External Review Process

Consulting with third parties during external review - guide for agencies
Decisions of the Information Commissioner – guide for access applicants
Decisions of the Information Commissioner – guide for agencies
Decisions of the Information Commissioner – guide for third parties
Documents that cannot be found or do not exist – guide for access applicants
External review procedure – guide for parties UPDATED
Exchange of submissions and procedural fairness - guide for parties NEW
Preparing for a conciliation conference - guide for parties
Producing documents to the Information Commissioner – guide for agencies
Understanding the conciliation process - guide for parties

Information about the FOI Process

Accessing Government documents in Western Australia
COVID-19 Managing FOI timeframes and potential office closures
Third parties and their rights - guide for the public
Calculating time and days guide
Dealing with personal information about an officer of an agency
FOI Coordinators Manual
Dealing with requests for documents related to an 'exempt agency'

Guides to Exemptions under the FOI Act

Clause 4(2) – Information that has a commercial value
Clause 4(3) – Business, professional, commercial or financial affairs
Clause 6 – Deliberative processes of Government
Clause 7 – Legal professional privilege
Clause 8 – Confidential communications

Other publications

Information Statement Guidelines
OIC Newsletter

Table 12: Injury management targets

Measure	Actual		Results against target	
	2019/20	2020/21	Target	Comment on result
Number of fatalities	0	0	Zero (0)	No lost time injuries were experienced in the reporting period.
Lost time injury and/or disease incidence rate (LTI/D)	0	0	Zero (0) or 10% reduction	
Lost time injury and/or disease	0	0	Zero (0) or 10% reduction	
Percentage of injured workers returned to work within:	N/A	N/A	Greater than or equal to 80%	
(i) 13 weeks:	N/A	N/A	Greater than or equal to 80%	
(ii) 26 weeks:				
Percentage of managers trained in occupational safety, health and injury management responsibilities	100%	100%	Greater than or equal to 80%	